

General Safeguarding and Welfare Requirement: Safety and suitability of premises, environment and equipment.

Providers must take reasonable steps to ensure the safety of children, staff and others on the premises.

8.2 Maintaining children’s safety and security on premises

Policy statement

We maintain the highest possible security on our premises at MPS to ensure that each child is safely cared for during their time with us.

Procedures

Children's personal safety

- We ensure all employed staff have been checked for criminal records by an enhanced disclosure from the Criminal Records Bureau.
- Adults do not normally supervise children on their own.
- All children are supervised by adults at all times.
- Whenever children are on the premises at least two adults are present.
- We carry out risk assessment to ensure children are not made vulnerable within any part of our premises, nor by any activity (risk assessments carried out daily)

Security

- Systems are in place for the safe arrival of our children. Staff placed on main doors and alarm systems in place on all external doors and exterior gates locked.
- The times of the children's arrivals and departures are recorded via a register.
- A password system is in place to ensure the safeguarding of all our children leaving our premises.
- The arrival and departure times of adults - staff, volunteers and visitors - are recorded.
- Our systems prevent unauthorised access to our premises – all external doors alarmed and notices/alarm in place on internal doors at rear of the building.
- Our systems prevent children from leaving our premises unnoticed.
- The personal possessions of staff and volunteers are securely stored during sessions

This policy was adopted on

Date to be reviewed

Signed on behalf of the management

Name of signatory

Role of signatory
